

COUNCIL MEETING

DATE: December 8, 2015

TIME STARTED: 7:00 p.m.

TIME ENDED: 8:00 p.m.

MEMBERS PRESENT: Mayor Lois Gilles, Ross Nachreiner, Cindy Fahey, Jenny Hazelton

MEMBERS ABSENT: Josh Bunkers

Staff members present: Clerk Treasurer Administrator Marcia Seibert-Volz, Eric Nelson, Supt. St. & Utilities, City Attorney Aaron Walton.

Meeting was called to order by Mayor Lois Gilles...

APPROVAL OF THE AGENDA: Motion by Ross Nachreiner, second by Cindy Fahey to approve the agenda. Motion carried unanimously.

UNFINISHED BUSINESS: Snow Plowing Policy was discussed. It was determined the snow plowing policy presented should be amended to remove residential alleys from the policy. (2. C # 2 residential alleys) Motion by Jenny Hazelton, second by Cindy Fahey to approve the snow plowing policy with the amendment. Motion carried.

PUBLIC HEARING: The Mayor opened the Truth In Taxation public hearing for 2015 levy. Bernadette Boyum was present to address the council on the levy amount. She felt the taxes are too high. Ralph Schefus was present on the commercial property assessment. Both were informed that the Board of Review in April is the time to address the assessed value. Motion by Cindy Fahey, second by Ross Nachreiner to close the Public Hearing. Motion carried.

BID & QUOTES: The following bids were presented by the Buildings committee and recommended to approve the contracts from the lowest responsible bidders. Motion was made by Cindy Fahey, second by Jenny Hazelton to approve the lowest bid contractor on each bid. Motion carried.

Flooring:

Bergmann Interiors	\$ 33,871.66	Design Center	\$ 48,593.10
Gypsum concrete underlayment			
KMAC	\$ 5,375.00		

Plumbing & Heating:

Isakson-Gag	\$ 65,300.00	Kiecker Plumbing & Htg	\$ 95,995.75
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Window & front entry door:

Total Glass	\$ 22,643.07	New Ulm Glass	\$ 28,962.00
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Electrical:

Kelly Albrecht	\$ 63,980.00	Community Electric	\$ 64,890.00
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Materials Contract

4 Square	\$ 26,702.00	Country Wide Lumber	\$ 28,281.20
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Labor Contract

Volz & Frank	\$ 39,898.00	4 Square Lumber	\$ 43,932.00
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Asbestos Removal

Quadstate	\$ 16,726.00	MAAC	\$ 30,100.00
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PRESENTATIONS: none

CONSENT AGENDA: Motion by Ross Nachreiner, second by Cindy Fahey to approve consent agenda. Motion carried.

- Approval of the minutes dated November 10, 2015.
- Claims for payment:

A&B Business Equipment	COPIER MAINT CONTRACT	59.68
Aflac	E Fahey premium	10.50
Alex Air Apparatus Inc	REPAIRS - FIRE DEPT	628.81
American Engineering Test	SOIL TESTING CITY OFFICE	3,809.90
Ameripride Linen Services	LAUNDRY - BAR	235.68
Arctic Glacier USA Inc	ICE	135.57
Arneson Distributing Inc	BEER	812.77
Arnold's of Glencoe	SNOW BLOWER REPAIR	112.19
BNG Technologies LLC	SOFTWARE SUPPORT	200.00
Bellboy Corporation	LIQUOR	2,208.80
Bernicks Pepsi Cola	ICE MACHINE RENT & POP	853.08
Bernie Wenner	BUILDING INSPECTOR	559.87
Bolton & Menk	CRACK FILL/SEAL COAT 2015	367.00
Border States	grader shed lighting	191.48
Bound Tree Medical, LLC	AMBULANCE SUPPLIES	614.48
C & N Sales	ATM- BAR	485.49
Capital One, F.S.B.	Water Training expense	272.72
CenturyLink	TELEPHONE	1,286.57
Chip Steak & Provision Com	SUPPLIES FOR RESALE	443.10
City of Fairfax	petty cash reimbursement	9,197.56
Clobes Sanitation	GARBAGE CONTRACT	3,493.98
Country Enterprises Inc	FREIGHT	138.93
Data Flow	TAX FORMS	119.58
Dave Berg Consulting LLC	CONSULTING-HEARTLAND AGREEMENT	1,500.00
Dave's Full Service	GAS	203.55
Delta Dental	Dental Premium	15.16
Department of Energy-WAPA	POWER PURCHASED	24,391.26
Display Sales	CHRISTMAS LIGHTS	63.00
Early Bird Bakery	SUPPLIES FOR RESALE	228.01
Ecolab Pest Elimination	PEST CONTROL	157.11
Fairfax Postmaster	POSTAGE - UTILITY BILLS	591.55
Farm Merchandise Inc.	SUPPLIES	1,951.16
First Systems Technology I	REPAIR FLOW METERS WATER PLANT	2,161.90
Frandsen Bank & Trust	BANK DEPOSIT SLIPS	90.58
Frontier Bar	SUPPLIES - BAR	211.25
G&K Services	UNIFORM CONTRACT	878.28
General Code Publishers	ANNUAL MAINTENANCE FEE	1,195.00
Gopher State One Call	LOCATES	114.65
Groebner & Associates	INSTRUMENT FOR WEBER METER	2,004.78
Harry's Frozen Food	SUPPLIES FOR RESALE	272.00
Hawkins Water Treatment	CHEMICALS	2,384.02
Heggies Pizza	SUPPLIES FOR RESALE	441.65
Hermel Wholesale	SUPPLIES	1,164.51
Indian Island Winery	WINE	335.52
Johnson Bros. Wholesale	WINE	5,704.61
Jonny Bird	DUELING PIANOS - BAR	1,000.00
KEEPRS Inc/Cy's Uniforms	PD UNIFORMS	97.55
Kandiyohi-Renville Communi	licenses	1,055.00
Kiecker Plumbing & Heating	BLOW OUT SPRINKLERS - BALLPARK	210.00
L.M.C.I.T.	DEDUCTIBLE - ERIC FAHEY	32.00
Locher Bros. Inc.	BEER	7,061.10
MN Department of Revenue	NOV SALES TAX	9,050.00
MN Dept. of Health	Class C license - Joel Grejtak	901.00
MN Rural Water Assn.	2016 MEMBERSHIP FEES	250.00
MN Valley Testing Lab.	WATER TESTING	25.50
Marcia Seibert-Volz	MEETING EXPENSE	22.00
Maynard's of Fairfax	SUPPLIES FOR RESALE	1,038.82
Mediacom	CABLE TV & INTERNET - BAR	414.38
Mercury Payment Solutions	CREDIT CARD FEES - BAR	710.38
Midwest Machinery Co	MOWER BELT	91.66
Mikes Auto Parts	MAINT SUPPLIES	500.25
Minnesota Fire Service Cer	RETEST - FIRE DEPT	225.00
Minnesota South Central In	2016 MSCIC Winter Law Enforce	150.00
National Creative Enterpri	AMBULANCE DEFIB MOUNT	439.21
New Ulm Public Utilities	Purchase Natural gas & install services	84,717.57
Nicole Jaus	2015 CIP REBATE - CENTRAL AIR	100.00
North Ambulance	INTERCEPT 11-11-15	675.00
North Memorial EMS Educati	AMB/FD TRAINING	1,100.00
Northern Lights Dist.	SUPPLIES FOR RESALE	2,153.50
OPG-3 Inc	ANNUAL LASERFICHE SUPPORT	774.00
Omega Rail Management Inc	ANN. UTILITY LICENSE FEES - RR	4,800.00

Phillips Wine & Spirits	WINE	73.78
Pitney Bowes Inc.	POSTAGE	520.99
Quad State Asbestos Remova	Assebstos Removal-Auditorium	16,726.00
RVS Shredding	SHREDDING SERVICE	30.00
Red Feather	SUPPLIES - BAR	72.40
Renville Co. Recorder	HUNNICUTT ASSESSMENT DEFERRAL	46.00
Renville County	LANDFILL FEES	3,597.50
Revtrak Inc	NOV REVTRAK FEES	1,229.98
Rodger Morgan, Jr	2015 CIP REBATE	80.00
SW/WC Service Cooperatives	MEDICAL INS	421.00
Select Account -VEBA	VEBA	200.00
Sherwin Williams	CROSSWALK PAINT	277.20
Standard-Gazette & Messeng	ADVERTISING - BAR	394.00
Sun Life	Disability premium	15.71
Tapper's Beer Line Servic	CLEAN BEER TAPS	52.00
The Retrofit Companies Inc	BULB RECYCLING	266.98
Tow Distributing Corp.	BEER	3,440.27
Tyler Business Forms	TAX FORMS	26.69
Tyler Technologies	SOFTWARE SUPPORT CONTRACT	5,017.32
USAbLe Life	life insurance premium	20.80
Verizon Wireless	TELEPHONE	349.87
Viking Coca-Cola Bo. Co.	POP	219.75
Vinocopia Inc	WINE	803.25
WBM Wine & Spirits Inc.	LIQUOR	2,370.50
Weis Oil	FED DIESEL TAX CREDIT	1,842.24
Younger & Walton PLLC	ATTORNEY FEES	2,200.00
Payroll Expense		85,887.35

New Ulm Public Utilities Contract update: Information is being reviewed and no determination from New Ulm has been received.

Heartland & Fairfax Transportation Agreement. Discussion has taken place with Heartland and a draft of the Transportation Agreement has been sent to Heartland. Heartland has not responded to contract to date.

Personnel Committee: The Personnel Committee recommends for Full Time employees a 2% COLA and pay step increases for employees with good evaluations and based on a recommendation from Supervisor. Part time (ambulance, pool, election judges, park maint. Liquor) employees a 25 cent increase per hour. Police committee voiced concerns on part time wage and requested police officers receive \$ 18.00 per hour. Motion by Ross Nachreiner, second by Cindy Fahey to approve the recommendations made. Motion carried.

Resolution # 2015-24. Motion by Ross Nachreiner, second by Cindy Fahey to adopt Resolution 2015-24. Motion carried.

RESOLUTION # 2015-24

RESOLUTION APPROVING THE 2016 BUDGET FOR THE CITY OF FAIRFAX.

BE IT RESOLVED, by the City Council of the City of Fairfax, County of Renville, State of Minnesota, that the 2016 budget presented and on file in the Clerk Treas. Administrator's office be approved and the levy be certified to the County Auditor.

Resolution 2015-23: Motion by Cindy Fahey, second by Jenny Hazelton to adopt Resolution 2015-23. Motion carried.

RESOLUTION #2015-23

RESOLUTION APPROVING THE 2015 LEVY, COLLECTIBLE IN 2016.

BE IT RESOLVED, by the City Council of the City of Fairfax, County of Renville, State of Minnesota, that the following sums of money be levied for current year, collectible in 2016, upon the taxable property in the City of Fairfax for the following purpose:

Amount levied for General Fund	\$	409,518.00
Amount levied for Debt Service		<u>79,548.00</u>
TOTAL	\$	489,066.00

Chapter 190: First reading of amendment to Chapter 190-8 Residential garbage collection

B. The contractor shall pick up garbage placed in plastic bags (not to exceed a capacity of 39 gallons). Empty boxes will be picked up. There will be a limit of two bags the contractor will pick up on each day of service. If additional bags exceeding the two bag limitation need to be put out for pick up, the bags will require tags attached that can be purchased at the City office.

Staff reports:

City Administrator, Marcia Seibert-Volz

Fire Department requested the wages remain the same as last year \$ 7.00

Recycling is changing starting January 2016. The containers were distributed and recycling no longer has to be sorted. The date will change to every other Thursday starting with January 7, 2016.

Supt. of Street & Utilities Eric Nelson: Supt. gave update on the following:

- Bolton & Menk will start surveying for 2016 Street project. Segment 5a & 5b.
- Advertise old tables and chairs for sale. General consensus of the council was to advertise chairs & tables for sale on a certain day and time. TBD.
- CMMPA is investigating a solar energy project for their members.
- EPA – emissions on generators. Generators can run no more than 15 hours per year.
- Christmas lights are up on T.H. 19. (Positive comments)

Liquor Store Manager: Manager stated it was a good November and is hoping December will be a good month, too.

Police Chief, Scott Froelich: Chief reported the department responded to less calls in November. Police Committee is drafting an Ordinance in regard to limitation of vehicles in yards.

Committee Reports: Reviewed minutes from the following meeting

Personnel Committee 11-16-15

Liquor Committee 12-2-15

Buildings Committee 12-2-15

Correspondence: Recycling information
Henderson letter/proposal

Council concerns: Councilman questioned whether the Social Media Policy acknowledgement has been signed by all employees. Marcia will make sure all personnel files have the signed acknowledgement in them.

Adjournment: Motion by Cindy Fahey, second by Jenny Hazelton to adjourn at 8:00 p.m. Motion carried unanimously.

Mayor Lois Gilles

ATTEST: _____
Marcia Seibert-Volz, City Administrator